

D

A

B

Envelope Instructions:

- Print out this template and cut it out. Trace it onto your choice of colored or decorative paper. Cut it out where indicated by solid lines.
- If you're using thick paper or cardstock, use an embossing stylus to score where indicated by dotted lines. Regular paper should be easy to fold without scoring. Fold along these lines.
- Fold in Sections A & B and apply glue to the top of these flaps. Fold up Section C and press firmly to adhere to the glue on Sections A & B. Section D will fold down to create the envelope closure.

C

This envelope template is part of a DIY Memo Board Center tutorial that you can find at:

<http://diy.yourway.net/diy-memo-board-center/>