

# kids & toys checklist

## {declutter}

### clothes

- sort through kids clothes and organize them by size
- set aside any pieces that don't have a match and either purchase a match or give them away
- turn all of the hangers around backward and hang things the proper way after they're worn
- make a list of any essentials the kids need for the holiday
- pack away seasonal wardrobes to make more space in dressers and closets

### toys

- involve kids in the process rather than doing it behind their backs
- purge the toys to make room for new toys
- throw away broken pieces
- group sets together
- give away toys that don't get played with
- set limits on miscellaneous toys
- give kids defined spaces for their collections

### desks & homework areas

- repair or recycle torn books
- throw away any empty glue bottles, unusable pencils, etc.
- dust or vacuum inside drawers
- file or recycle papers
- sort supplies & pack away extras to reduce clutter

## {clean}

- wash mattress covers & replace any old or worn out pillows.
- wash sheets and hang comforters outside to air out.
- dust ceiling fans & reverse fan direction
- dust high shelves, window & door frames
- dust dressers/TVs
- dust shelves/knickknacks
- clean blinds and shades
- clean windows/mirrors/screens
- spot clean carpet
- wipe baseboards
- vacuum and/or mop

{maintain}

- consider a family closet for kids' clothing
- follow the one toy in, one toy out rule and giveaway a toy each time a new one is received
- clean up every day and put toys away by set so that the mess doesn't build up over time
- rotate toys every 1-2 months rather than having them all available all the time
- request clutter-free gifts like craft supplies, experiences and books
- give kids regular age-appropriate chores and have them help maintain their areas