

*give me five

SIMPLE ORGANIZING PROJECTS TO DO
WHEN YOU HAVE 5, 10, OR 30 MINUTES

5 minutes

- sort and toss expired condiments
- sort and toss expired dry goods
- round up your gift cards to use
- toss store cards you don't use
- sort and toss old pens/markers
- sort magazines and catalogs
- clean out your wallet
- delete contacts from your phone
- toss expired canned goods
- wipe out silverware drawer
- plastic bag collection
- _____
- _____

10 minutes

- dump out purse and sort items
- sort a bookshelf or two
- cookbooks – get rid of some
- utensils - keep the good ones
- toss old makeup
- toss expired medicine
- clean out your wallet
- coupon organizer – toss expired
- delete unused contacts in inbox
- dump out junk drawer - sort
- get rid of old paint + solvents
- _____
- _____

30 minutes

- organize your emails by folders
- sort through last month's pictures
- clean up your Pinterest boards
- sort through your spices
- sort kitchen storage containers
- clean out your pantry
- organize your refrigerator
- sort through your recipes
- sort through kid toys
- clean under bathroom sink
- clean under kitchen sink
- _____
- _____